

Unit 8

A Focus

1 Language building

B

1. The students are sitting around the table.
2. A guardrail divides the highway.
3. They are preparing for an examination.
4. The overpass casts a shadow on the road.

2 Test tactic

A

1. (A) The men are standing behind their chairs.
(B) There are some cups on the table.
(C) The woman is collecting the cups.
2. (A) The woman is talking on the phone.
(B) The baby is typing on the keyboard.
(C) The mother is feeding her baby.

C

1. (A) The woman is walking in the kitchen.
(B) She's folding the newspaper.
(C) She's standing by the sink.
(D) She's making a cup of coffee.
2. (A) The woman is picking up the computer books.
(B) She is sitting on the desk.
(C) She is working on the computer.
(D) The programmer is sitting at her desk.

3 Tactic practice

1. (A) A woman is withdrawing her money.
(B) The shop assistant is eating some candy.
(C) There is some candy on the counter.
(D) A woman is being served.
2. (A) They're programming their computers.
(B) The monitors are covering the wall.
(C) They're taking some pictures.
(D) They're monitoring the weather.
3. (A) Some people are sitting on a rug.
(B) Some people are sleeping outdoors.
(C) The children are playing in the field.
(D) The tent is on the beach.

Understanding natural English

She's folding the newspaper.
The man's riding his horse by the sea.

B Mini-test

1. (A) They're walking with a horse.
(B) The man's riding his horse by the sea.
(C) The woman's brushing down the horse.
(D) The horse is running free.
2. (A) They're pulling the sleds downhill.
(B) They're dressed for cold weather.
(C) They're skiing downhill.
(D) They're making a snowman.
3. (A) The ferry is under repair.
(B) It's raining hard in the city.
(C) Skyscrapers tower over the harbor.
(D) Sailors are checking the ropes.
4. (A) They are looking at the screen.
(B) They are watching the trainer.
(C) They are standing by the window.
(D) They are working at their desks.
5. (A) They're having a conversation.
(B) They're hanging their jackets on a hook.
(C) They're driving along the road.
(D) They're sitting beside a desk.
6. (A) They're standing by the piano.
(B) The woman is singing a song.
(C) The girl is playing outside.
(D) The girl is having a music lesson.
7. (A) The bridge crosses the road.
(B) The cars are stopped at a traffic light.
(C) The cars are moving in one lane.
(D) The people are walking into the city.
8. (A) She's putting on a white coat.
(B) She's talking into a microphone.
(C) She's carrying the equipment.
(D) She's working in a laboratory.

Unit 9

A Focus

1 Language building

Follow up

1. I don't think she did.
2. Of course, I can.
3. He didn't say.
4. Not at all.

2 Test tactic Follow up

1. Is this the last stop?
(A) Yes, it'll last for two hours.
(B) Yes, it's a new top.
(C) No, it's the one after this one.
2. Did you call the customer back?
(A) I sent an e-mail instead.
(B) Yes, it's an old custom.
(C) No, it wasn't black.
3. You're working tomorrow, aren't you?
(A) No, I only walk on Mondays.
(B) Only in the afternoon.
(C) Yes, he's working in the morning.
4. Can you remember the details?
(A) Yes, it was very detailed.
(B) No, he's not a member.
(C) I've written them in my notebook.
5. You read through the notes, didn't you?
(A) Yes, but I couldn't understand them.
(B) Yes, I noticed him, too.
(C) Yes, I went through there yesterday.

3 Tactic practice

1. Can you drive?
(A) No, I don't like diving.
(B) Yes, it's a can.
(C) Yes, but I'm not very good.
2. Are you interested in books?
(A) Not really. I prefer music.
(B) Yes, I've booked it.
(C) No, it wasn't very interesting.
3. Have you seen this poster?
(A) Yes, I've posted it.
(B) I saw it yesterday.
(C) He's never seen it.
4. You're new, aren't you?
(A) That's right. This is my first day.
(B) No, it's very old.
(C) I knew the answer, too.
5. Could you hold this for me?
(A) How big is the hole?
(B) It isn't for me.
(C) Sure. What is it?
6. Did you give him the letter?
(A) He wouldn't let her.
(B) Sorry, I forgot.
(C) Yes, there were ten letters.

Understanding natural English

I'm going to go after work.
Are you going to wait for Mark?

B Mini-test

1. Do you mind if I open the window?
(A) No, go ahead.
(B) No, it's not.
(C) They're nice clothes.
2. Do you know where Yoko is?
(A) No, she isn't.
(B) I think she's upstairs.
(C) It's worn out.
3. Is it OK if I leave now?
(A) Yes, that's fine.
(B) Yes, it's true.
(C) I'll take some.
4. Have you checked the address?
(A) Formal dress only
(B) It's expensive.
(C) Angie checked for me.
5. This is your briefcase, isn't it?
(A) Yes, I'll be brief.
(B) No, mine is in the office.
(C) Just in case.
6. Are you going to wait for Mark?
(A) He said to meet him there.
(B) I haven't seen our waiter.
(C) Yes, I'm going to weigh it.
7. Can I help you?
(A) Yes, it is.
(B) No, he doesn't mind.
(C) I'd like to speak to the manager.
8. Have you been to the bank yet?
(A) No, I'm going to go after work.
(B) I enjoyed the banquet.
(C) No, she didn't.
9. Have you seen the latest report?
(A) Yes, it is very late.
(B) No, I haven't received it yet.
(C) No, we haven't met.
10. Is anyone sitting here?
(A) No, it's not here.
(B) Yes, I'm sorry.
(C) She's sitting over there.
11. You're on holiday next month, aren't you?
(A) Yes, I just got back.
(B) Actually, it's next week.
(C) I'll take two.

12. Did you ask him why he was late?
 (A) Yes, it's getting late.
 (B) No, he didn't ask me.
 (C) He said he missed the bus.

Unit 10

A Focus

1 Test tactic

D

1. **W1** Hi, do you know where the CD player is?
W2 Yes, I saw it in the kitchen, next to the coffee maker.
2. **W** Can I get two tickets for tonight's performance?
M I'm afraid there are none left for tonight. I can sell you some for tomorrow night.
3. **W1** Who filed these documents? They're in the wrong place.
W2 It must have been Dale. He has made the same mistake three times this week.

2 Test tactic

B

1. **M** I'm planning on changing jobs.
W Really? Why?
M This one is too far away from my family and my mother hasn't been well recently.
W I know what you mean. I was in the same situation with my father when I was working in Chicago.

C

2. **M** Customer Service. May I help you?
W Yes, I ordered a red sweater, but you delivered a green one.
M I'm terribly sorry, ma'am. Please return it to us. We'll pay for shipping and send you the correct color, along with a 10% discount coupon good for your next order.

3 Tactic practice

Questions 1-3 refer to the following conversation.

- M** How's your new job going?
W Not so well. I really like working in the advertising field, but my new boss is very pushy and likes to jump on every single mistake.
M Perhaps you should ask the other workers how they handle it?

M I did. It seems they take it for a year or so and then look for another job. I think that's why I was able to get hired even though I don't have much experience.

1. What is the woman unhappy about?
2. What does the man suggest?
3. Why does she suspect she got the job?

Questions 4-6 refer to the following conversation.

W Excuse me. I bought this coffee machine the other day and I'm not satisfied with it. I'd like a refund. Here's my receipt.

M I see. What seems to be the problem?

W It's too small for my family. It says it can make six cups, but they must be very small ones.

M I'm afraid that because the item has been used, we can't give you a refund, but since it was purchased less than a week ago, we can allow you to exchange it for a larger model.

4. What does the woman request?
5. What does she say is the problem?
6. What does the man say?

Understanding natural English

It'll take a couple of years.
 That'll get us there in five minutes.

B Mini-test

Questions 1-3 refer to the following conversation.

W How long have you been working here?

M Since I finished college six years ago. Except for summer work, this is my first real job.

W How do you like the job?

M It's great. I'm going to study part time for a masters in business management. It'll take a couple of years but I definitely plan on staying with the company.

1. How long has the man been at his current job?
2. What are the man's future plans?
3. What does the man say about the company?

Questions 4-6 refer to the following conversation.

M Hi. My car's been making a strange noise and I seem to be losing power.

W OK, I will have a look at it and should be able to tell you what's wrong in about an hour.

M An hour! I'm in a bit of a hurry. Do you think you can finish any sooner?

W I'm sorry but these things take time. We'll be happy to call a taxi for you if you don't have time to wait.

4. Where are the speakers?
5. What is the man concerned about?
6. What does the woman suggest?

Questions 7–9 refer to the following conversation.

- W** Can you go faster, driver? I have a meeting in 15 minutes.
- M** The traffic near the stadium is bad because of the baseball game.
- W** Should I get out and walk?
- M** No, don't worry. I know a short route that will get you there in five minutes.
7. What most likely is the man's job?
 8. What is the problem?
 9. What will the man do next?

Questions 10–12 refer to the following conversation.

- W** How is your brother doing?
- M** He's great. He's been training hard for a 42 kilometer race in June.
- W** That's fantastic. What's he doing to prepare?
- M** He runs about 10 kilometers every other day and he watches his diet carefully.
10. What are the speakers discussing?
 11. When will the event take place?
 12. What does the man say about his brother?

Unit 11

A Focus

2 Test tactic

B

Part 1

Ladies and Gentlemen, fellow investors, I'd like to present this year's final quarter earnings report.

1. What kind of people might listen to this announcement?

Part 2

As I'm sure you are all aware, this last year has seen us expand our field of operations into the European market, enabling us to almost double the potential number of customers in our target market.

2. What has changed in the European Market in the last year?

Part 3

I'm delighted to be able to report that the figures for this quarter suggest that this venture has been even more successful than we had anticipated. It looks like the European market is going to more than make up for the disappointing figures from our North American area, which were affected by unfavorable exchange rates.

3. What does the speaker say about the company's finances this year?

3 Tactic practice

Questions 1–3 refer to the following talk.

OK, let me tell you a little bit about the property. It was built in the 1940s and, as you can see, it is in remarkably good condition considering the age. If you'll just follow me through the front door, you'll notice that the kitchen is quite spacious as it was totally renovated just six months ago. The living room is through here – there's plenty of room for your furniture – and the bay window in here keeps the room bright and cheerful until early evening. Also, notice the real wood flooring in this room. That's something you wouldn't expect to find in a property in this price range. OK, feel free to take a look around, and then in a minute we'll go upstairs to check out the master bedroom.

1. What does the speaker say about the house?
2. What is mentioned about the living room?
3. What will the speaker do next?

Questions 4–6 refer to the following announcement.

The Kiyai judo club has been offering lessons to children and adults in the Southill area for the last ten years. We offer a wide range of classes from complete beginners up to advanced level, and ages from 6 up to 66. We are also proud to boast two junior regional champions and one national runner up. Our coaching staff are all certified members of the National Judo Association, and our head instructor, Daniel Kanemoto, is a former two-time national champion. Whether you want to improve your techniques, learn some basic self-defense, or just work out to improve your overall fitness, we have something to suit you. Call 555 5203 for more details.

4. What is the aim of this announcement?
5. What is the minimum age for members?
6. What is special about the head instructor?

Understanding natural English

As you can see, it is in remarkably good condition. You can store your entire photo collection safely.

B Mini-test

Questions 1–3 refer to the following report.

Now for Orgola Valley's weather outlook. Expect plenty of sunshine today with highs near 20 degrees Celsius. No winds – a nice change from the strong winds we experienced yesterday. Tonight some clouds will move in and the temperature will go down to around 10 degrees. Tomorrow there will be intervals of clouds and sunshine, but the daytime temperature will fall to 15 degrees Celsius. There will be further change in the weekend weather, with rain moving in on Friday and continuing until Sunday night. For up-to-the-minute weather reports, please visit us at our Web site, localweather.org.

1. When did Orgola Valley experience strong winds?
2. What will happen tomorrow?
3. According to the report, how could a listener get more weather information?

Questions 4–6 refer to the following talk.

I'd like to start by welcoming you all to FLS. My name is George Stevens, and I'm the head of the customer service department here at our Bedford office. I'm responsible for the overall running of this section, and for the next three days, I'll be taking you through all you need to know to become an effective customer service representative. Here at FLS we take our customers very seriously, and our goal is to give you all the skills you will need to be able to respond to customer needs. If you don't understand at any time, please don't hesitate to ask me. OK, as today is your first day on the job, let's start with a little activity to allow us all to get to know each other better.

4. What is the purpose of the talk?
5. Who most likely is the speaker addressing?
6. In which department does George Stevens work?

Questions 7–9 refer to the following advertisement.

Print World has a special sale on the new GX3 – the latest, most compact printer on the market. Your desk will never look neater as this all-in-one piece of equipment does it all. It features a full color printer, scanner, copier and fax machine and cordless telephone handset. What's more, in an industry first, the GX3 comes with a high-capacity hard drive, so you can store your entire photo collection safely and print out your pictures without the need to connect to a computer. Print World has a limited supply of the GX3 and you won't find a lower price anywhere, so get here before Saturday when the sale ends.

7. What product is being described?
8. According to the advertisement, what is a special feature of the product?
9. When will the sale end?

Questions 10–12 refer to the following announcement.

Before you all get back to work, I have a short announcement to make. As some of you may know, Chuck Adams, the maintenance worker of this building for the last 25 years, is leaving us at the end of the month. As he's been here longer than any of us and done a great job of keeping our offices in good condition over the years, I thought it would be a nice gesture if we got him something for his retirement. I'll be collecting money over the next week, so if you want to contribute, then I'll put it towards a gift certificate. And don't go mentioning this to him; remember, it's meant to be a surprise.

10. What is Chuck Adams responsible for?
11. When is Chuck Adams leaving?
12. What is the purpose of this announcement?