

OXFORD

New  
**ENGLISH FILE**  
Intermediate Plus  
Mini phrasebook

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### Meeting people for the first time

<i>Usual</i>	<i>More formal</i>
Hi! / Hello. Nice to meet you. This is (my husband). 'Did you have a good journey?' 'Yes, fine thanks.'	Good morning / afternoon. Pleased to meet you. / How do you do?

### Asking somebody to do something

<i>Usual</i>	<i>Very polite</i>
Could I have (your passport), please? Could you (sign here), please?	Would you mind (filling in this form)? Do you think you could (send this fax) for me, please?

#### Responses

Yes, of course.	No, of course not.
I'm sorry, but...	Sure. / No problem.

### Checking

<i>Question tags</i>	<i>Short answers</i>
You're from Ankara, aren't you? That's the capital, isn't it? You haven't been to Oxford before, have you? You don't smoke, do you?	Yes, I am. Yes, it is. No, I haven't. No, I don't.

### Asking permission

<i>Usual</i>	<i>Very polite</i>	<i>Responses</i>
Can I...? Could I...?	May I...? Do you think I could...? Do you mind if I...?	Sure. Go ahead. ✓ Of course. ✓ I'm sorry, but... ✗ No, not at all. ✓ I'd rather you didn't. ✗

### Apologizing

<i>Usual</i>	<i>Stronger</i>	<i>Responses</i>
Sorry. I'm sorry. I'm afraid (I've broken a glass).	I'm very sorry. I'm really sorry. I'm terribly sorry.	That's OK / all right. Never mind. It doesn't matter. Don't worry.

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### Explaining what you want

I don't know what it's called in English but...		
	<b>Conversation 1</b>	<b>Conversation 2</b>
<b>What's it like?</b>	It's a kind of (hat). It's made of (plastic).	It's a sort of (pen). It's (small) and (fat).
<b>What's it for?</b>	It's a thing you use to (cover your hair) when you (have a shower).	It's a thing for (marking important words).

### Asking politely for information (indirect questions)

Could you tell me where the (bus station) is, please?  
Do you know what time the (bank) opens?  
Could you tell me if this bus goes to (Piccadilly)?

### Giving directions

How do I get to (your house)?  
Go along Station Road, past the park until you get to the big roundabout.  
Go round the roundabout and take the first, second, third exit.  
Keep going along that road.  
Take the third turning on the right.  
Go straight down that road.  
You can't miss it.

### Going out

<b>Inviting / suggesting</b> Are you doing anything (tonight)? Do you want to come? Would you like to (see a show)? Do you fancy seeing (a play)? How about (a film)?	<b>Responding</b> Nothing special. Yes, great. / I'd love to. Sorry, I can't (tonight). That's a good idea.
<b>Arranging to meet</b> Where shall we meet? What time shall we meet? Let's meet (outside the theatre).	<b>Responding</b> What about (outside the station)? How about (7 o'clock)? OK. Fine.

### Complaining in a shop

I bought (this sweater two weeks ago...). I've got the receipt.  
I'm not satisfied with it.  
I'd like my money back.  
I'd like to speak to the manager.

### Complaining in a restaurant

I'm sorry, but I ordered a (chicken burger), not a (special burger).  
Excuse me. My (cheeseburger) isn't cooked enough.  
I asked for (medium). This is (rare).  
I ordered (still mineral water). This is (sparkling).  
Excuse me. There's a mistake in the bill.