



# Subscription to Oxford Reading Tree Online

Please note: Subscription to the full Oxford Reading Tree Online site is restricted to schools. Private individuals may not subscribe.

**Helpdesk Email:** ORTOhelp@oup.co.uk **Helpline:** (01865) 353374 (9am - 5pm GMT)

## School Details

School Name \_\_\_\_\_

School Address \_\_\_\_\_

\_\_\_\_\_

School Town \_\_\_\_\_

Postcode \_\_\_\_\_

Country \_\_\_\_\_

Phone number \_\_\_\_\_

Total number of pupils on roll (please tick)

1 - 100 pupils 919510 2

101 - 200 pupils 919511 0

201 or more pupils 919512 9

Subscription price reflects the number of pupils at your school.

**Subscription Start Date** (school to choose)

**Choose a username and password for your school.** Please choose a username and password that will enable Teacher Members in your school to access the full Oxford Reading Tree Online site. (You may keep the same username and password that you chose to enter the Demonstration site.)

School Username

School Password

Please note: Username and Password are case sensitive and must be between 5 - 15 characters in length.

## Subscriber Contact Details

**Contact details of the main person who is responsible for your ORTO account.**

Title \_\_\_\_\_

First Name \_\_\_\_\_

Surname \_\_\_\_\_

Job title \_\_\_\_\_

Email \_\_\_\_\_

Do not email me (\* except regarding Oxford Reading Tree Online). We take your privacy and data protection seriously.

### Choose your subscriber's password

Please choose a password for administering your school's Oxford Reading Tree Online subscription account. For security reasons, your subscription details are held separately from the main Oxford Reading Tree Online site, and are accessible only to you the subscriber. This will enable you to add or delete Teacher Members, change the school's password, and update contact details for your school as necessary.

Subscriber Password:

Please note: The Password is case sensitive. It must be between 5 - 15 characters, and **must be different from your school password.**

## Teacher member details

Please provide the details of all ORTO Teacher members in your school so they can be informed directly of site content updates.

Title	First Name	Surname	Job Title	Email Address	Do not email*

\* except regarding Oxford Reading Tree Online

Please send your completed application to: Joanne Lappin, ORTO Subscriptions  
Oxford University Press FREEPOST NH 2357, Saxon Way West CORBY, NN18 9BR, or fax 01536 454519